

14 December 2021

Dear Parents/Carers

RSS Staffing - January 2022

I am writing to inform you that Mrs Smith will be leaving us at the end of this half term. She will be taking on a full time position at another academy within the Trust.

We have secured an appointment of a class teacher for the remainder of the academic year and this will include a shadowing period with Mrs Spencer to assist with the transition between the staff.

Mrs Smith's last day at Lofthouse Gate will be Thursday 16 December.

I am sure you will join me in wishing Mrs Smith well and thanking her for all of the love, care and support she has given to the families within Lofthouse Gate.

Many thanks for your continued support



Mrs Hadfield
Principal