

Web: www.lofthousegate.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Lead Principal: Mr Matthew Vickers

16 June 2023

Dear families,

As we have now had the one way system up and running for a couple of weeks, whilst we (and you) are incredibly happy with how it is running, there are a few tweaks that we need to make.

Firstly, the car park gate will be locked from 14.50 onwards and opened at 15.10. This is to protect parents and younger siblings who are waiting in the carpark whilst some cars are leaving and, as the carpark is a fire evacuation route, it needs to be kept clear for as long as possible. We also ask that you do not arrive too early to collect your child to prevent large queues from forming on the footpath.

Secondly, a number of parents have tried to circumvent the one way system and leave through the carpark as their car is nearer that entrance despite reminders from staff. This is not safe and will not be tolerated. Cars will be leaving at that time. It is dangerous and cannot happen. To help prevent this from happening and keep all of our community safe, a member of staff will stand by the gate to the playground and close it at 15.15. We will still let parents in who are running a little late to collect but nobody will be allowed to leave via this gate. The one way system must be followed. Should this not be followed, we will have no choice but to revert to the old arrangement where parents enter and leave via the pedestrian gate. As this one way system has been so well received, this will be punishing the majority for the actions of the minority. Please keep to the spirit of the arrangement to keep yourself and others safe.

Warmest regards,

M Vickers Lead Principal

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

A list of Directors' names is open to inspection at our registered office.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.