

Outwood Primary Academy Lofthouse Gate

Canal Lane, Lofthouse, Wakefield, West Yorkshire, WF3 3HU Tel: +44(0)1924 821160

Web: www.lofthousegate.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson

Principal: Mrs Lynsey Hadfield

Dear Parents and Carers,

In light of the current situation, we have had to review our snow plans in response to COVID-19. If school is to remain open, but the normal walking routes are not safe enough to use, we will use the following times below to ensure our children can enter school safely.

Bringing all children in through the main entrance would not allow us to social distance safely. School start times will have to be altered to ensure that bubbles do not mix.

The snow plan is to have three entrances, which will have a small gritted path:

- 1. Main entrance
- 2. Nursery entrance
- 3. Kitchen entrance, leading to the hall

Our site supervisor will grit these access points, however as it states above, they will be narrow and the whole area the path is in will not be gritted, so caution will need to be exercised.

The procedure is outlined below. If this snow plan is needed to be used, we will send a text to all parents requesting that you follow the times and entrances referred to in this letter.

Main Entrance			Nursery Entrance			Kitchen Entrance		
Class	AM time	PM time	Class	AM time	PM time	Class	AM time	PM time
1M	8.40	3:10	AM Nursery	8.30	11.30	4H	9.05	3.35
1G	8.45	3:15	Y2P	8.50	3.20	4T	9.00	3.30
2C	8.50	3:20	RS	8.55	3.25	5B	8.55	3.25
3TJ	8.55	3:25	RM	9.00	3.30	5BD	8.50	3.20
3H	9.00	3:30	PM Nursery	12.15	3.15	6Н	8.45	3.15
						6D	8.40	3.10

Thank you, as always, for your continued support and understanding.

Mrs L Hadfield Principal

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)

Registered office: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF

CONFIDENTIALITY NOTICE: This letter, including any attachments, is for the sole use of the intended recipient(s) and may contain privileged information.

Any unauthorised review, use, disclosure or distribution is prohibited.

