

Outwood Primary Academy Lofthouse Gate

Canal Lane, Lofthouse, Wakefield, West Yorkshire, WF3 3HU Tel: +44(0)1924 821160

Web: www.lofthousegate.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Principal: Mrs Lynsey Hadfield

Year 2 13.5.2022

Dear Parents and Carers.

We would like to invite you to our 'One Big Coffee Afternoon' on **Friday, 20th May, 2022** as part of our Outwood Primary Academy Diploma this half term. The event will be held at **2pm-3pm** on the KSI playground. Please enter the playground using the usual gate.

This is an extra event for Year 2 children and parents/carers only. The children will still be taking part in the 'Primary Platinum Playground Party', but this event on Wednesday 25th May is for children only.

After the event, the children will return to their classrooms to gather their belongings before being dismissed as usual at 3.15pm.

There will be refreshments and we will be providing activities for you to do with your children. We would be really grateful if children could either bake or bring baked goods such as cupcakes, cakes or biscuits as a voluntary contribution to our event. Please could these be brought into school on Friday morning (20th May). The baked goods should contain **NO NUTS** as we are a nut free school and have children and staff with severe allergies.



Children should wear school uniforms as usual but can bring a red, white and blue accessory to wear in the afternoon. We look forward to you joining us for our coffee afternoon.

Kind regards,

Miss Park and Mrs Carr Year 2 Team

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)

Registered office: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF

CONFIDENTIALITY NOTICE: This letter, including any attachments, is for the sole use of the intended recipient(s) and may contain privileged information.

Any unauthorised review, use, disclosure or distribution is prohibited.

If you are not the intended recipient, please contact the Outwood Grange Academies Trust and destroy all copies of the original letter.