

Outwood Primary Academy Lofthouse Gate Canal Lane, Lofthouse, Wakefield, West Yorkshire, WF3 3HU Tel: +44(0)1924 821160

Web: www.lofthousegate.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Principal: Mrs Lynsey Hadfield

Tuesday I March

Dear families

## **Parent Consultation Evenings**

Thank you for your support during the first few months of 2022. It has been fantastic to see how well the children have settled back into their learning. We have made a positive, safe and confident start to 2022, and I would like to reiterate our appreciation for the part that you have played in this.

I am pleased to be able to inform you that we will be holding an in person parent/carer consultation evening this term for Nursery to Year 6 on:

## Thursday 10 March 3.30 - 6pm Tuesday 15 March 3.30 - 6pm

Appointments will be timetabled to last 10 minutes.

As appointments are dealt with on a first come, first served basis, please complete and return the slip on this letter indicating your preferred day and approximate time to your child's class teacher. If you have more than one child in school, please make this clear on the slip.

Please note 4H will have a separate letter as their dates are slightly different.

We also ask that, where it is at all possible, parents who are living separately endeavour to attend the appointment together. If this is not possible, alternative arrangements can be made by speaking directly to the teacher.

If there are any particular points you would like to raise during the consultation, please make a brief note of these on the reverse of the return slip.

The completed slip will then be returned to you stating the exact time of your appointment(s).

Yours sincerely

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Mrs L Hadfield Principal

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## PLEASE RETURN TO YOUR CHILD'S CLASS TEACHER

\_\_\_\_\_

I/We would like to make an appointment with (teacher's name)

for our child \_\_\_\_\_\_ in class \_\_\_\_\_

Day	3.30pm – 4.45pm	4.45pm – 6.00pm
Thursday 10 March		
Tuesday 15 March		

We also require appointments for:

\_\_\_\_\_in class \_\_\_\_\_\_

in class \_\_\_\_\_