

## **Outwood Primary Academy Lofthouse Gate**

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Chief Executive Principal, Primary: Mr Lee Wilson

Principal: Mrs Lynsey Hadfield

## Dear Parents and Carers,

Firstly, thank you all for your support as we have fully re-opened the academy this week. The children have settled extremely well and are a credit to you. It has been a pleasure to welcome you all back and settle the children into their new routines and classroom environments.

I fully appreciate that we have used the text service to communicate amendments to you this this week. Although this is a great way of contacting you quickly, we have a word count limit and so cannot always fully explain our decisions. I wanted to take the time to further explain the pick up and drop off procedures.

- The academy will continue to use the one way system to allow a constant flow around the site and promote social distancing.
- Please adhere to the timings given for your child or children. This is crucial as arriving early or late means an increased number of people on site and a gathering at the main gate.
- Children must stand beside parents if waiting on the playground as this reduces the possibility of bubbles crossing.
- Please leave the site promptly once you have collected or dropped off your child, this will allow space for the next time slot.
- We are encouraging children from Y6, and where possible, Y5 to enter and exit the site independently, without an adult. Staff are on all playgrounds should they need support or guidance.
- Please allow the children to join the class lines (year group dependant) and remain on the edge of the school field whilst they are dismissed.
- Please maintain social distancing from other parents whilst on the academy site, adhering to the latest government guidance.
- Please note on wet days, the timings will not change and children will be unable to enter the building early so please ensure they have a coat and are dressed appropriately.
- Please maintain social distancing if you need to speak to a member of staff.

I understand that this is an ever changing time, our main priority is the safety of children, staff and yourselves. I feel the above measures for the beginning and the end of the school day will help us all achieve this.

On a personal note thank you for making me feel so welcome at Lofthouse Gate. It has been a unique period in time to join a new academy and I am looking forward to getting to know you all and seeing your children grow and progress.

Thank you again for your support and understanding,

Yours faithfully,

Mrs Hadfield

**Principal** 

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