

Outwood Primary Academy Lofthouse Gate Canal Lane, Lofthouse, Wakefield, West Yorkshire, WF3 3HU Tel: +44(0)1924 821160

Web: www.lofthousegate.outwood.com

Chief Executive Principal, Primary: Mr Lee Wilson Principal: Mrs Lynsey Hadfield

Dear parents/carers,

As technology now becomes an integral part of school life, we have individual class Twitter pages, alongside our school Twitter account. The benefits of Twitter for you are that you will have instant access to pictures, videos and digital content that the children have created that day and get a real-time window into your child's exciting learning.

We are aware that your child's digital safety is very important, therefore - with regards to safeguarding - we have put in place the following strict measures:

- Class accounts will be an exclusive locked Twitter account for verified parents/carers only and will be strictly monitored by the class teacher and senior management.
- Any other requests from other Twitter users will be declined.
- Only children whose parents/carers have consented for images and videos to be tweeted will be used in daily tweets.

To create a Twitter account, you simply google twitter.com and sign up for free by adding your email address, username and password of choice. When you have created your account, search for your child's class from the list below (for example @OPALG\_6H2021) and click the blue follow icon.

## **@OPA\_LG** (school account – please all follow)

- Parent, Teacher and Friends Association
- Nursery: Mrs Harrison and Mrs Earnshaw
- Reception: Miss Miya
- Reception: Mrs Smith and Mrs Spencer
- Year I: Miss Gillard
- Year I: Mrs Mahmood
- Year 2: Miss Park
- Year 2: Mrs Carr
- Year 3: Mrs Thompson and Mrs Jagger
- Year 3: Miss Holmes
- Year 4: Mrs Thornton
- Year 4: Miss Hand
- Year 5: Mrs Burnell
- Year 5: Mr Duerden-Brown
- Year 6: Mr Denning
- Year 6: Mrs Harlow

Once you have created your account, please send your child in with your username on the slip below (e.g. @example1) so the class teacher can verify your Twitter identity. Once the class teacher has received the consent form below, and has verified that you are a parent/carer of a child in that class, you will then have access to the tweets, images and videos that the teacher posts.

You can also follow the school account **@OPA\_LG**. We would like the school account to be a central hub for all the wonderful learning that takes place each week and use it as a tool to showcase how great our academy is.

our academy is. CONIDENTIALITY NOTICE: This letter, including any attachments, is for the sole use of the intended recipient(s) and may contain privileged information. Any unauthorised review, use, disclosure or distribution is prohibited.

If you are not the intended recipient, please contact the Outwood Grange Academies Trust and destroy all copies of the original letter.

If your child is new to school, you will be sent a consent form to complete. If you have previously completed a consent form, this follows your child through school until they leave Year 6. If you would like to make any changes, please speak with the staff at reception.

Thank you for your continued support,

Principal Mrs L. Hadfield

For verification purposes, please fill in YOUR twitter @username and return to your child's class teacher:

Child's name	Child's class
--------------	---------------

Signed .....